

# Academic Rights



A Penn State Policy Handbook



Brought to you by the  
University Park Undergraduate Association

---

*A digital copy of this handbook and all the  
contents herein can be found at  
<http://academicrights.weebly.com>*

*If you feel that any of your rights in this handbook has been violated, please*

- 1) *Talk to your instructor first.*
- 2) *If you are not satisfied with that conversation, find the website of the department that offers your course.*
- 3) *Email a department staff member OR go to the department's offices and speak to a staff member. They will point you to the administrator who can hear your feedback and find a mutually agreeable solution.*
- 4) *Please also contact the academic student council for your College or unit. We are your advocates!*

# Academic Rights

A Penn State Policy Handbook



Produced 2013 by the University Park Undergraduate Association, Penn State's Student Government

## Academic Rights Committee

**Managing Editor:** Julia V. Schrank

**Copy Editor:** Brittany Rieker

**Layout & Design:** Grant T. Brown

### **Contributors:**

Madison Benfield

Steffen Blanco

Ian Button

Lindsey Hannon

Richard Herbold

Jeff Holzer

Lauren Koenig

Misun Lee

Will Olson

Brittney Pitzer

Nichole Pedersen

Carlos Rodriguez

Madison Salvitti

Gokul Sundar



Produced and Compiled by the **University Park Undergraduate Association**. Copyright © 2013.  
All Rights Reserved.

What does it even mean to “know your rights?” Certainly, it is a very popular political catchphrase, but why bother?

At this point in your life, when your academics are your main job, your agreement to be a tuition-paying student here at Penn State is, more or less, a contract...and you wouldn't sign any contract for that much money without knowing what you're signing up for, right?

We here in the Academic Affairs Committee of the University Park Undergraduate Association want to make sure you know exactly what you signed up for in your academic career, and, at the same time, we understand that you have enough reading to do for class and therefore reading up on academic policy isn't exactly on your agenda.

So, for your empowerment, we present to you this copy of Academic Rights at Penn State. Whether you read it from cover-to-cover or merely consult it when you need it most, this book is your one-stop-shop to knowing exactly what your rights are in most any academic situation.

Please don't hesitate to also navigate to our website, <http://academicrights.weebly.com>, for links to the original policy, possible changes to these policies, and, if you should ever need us, contact information for your academic Representative in Academic Affairs.

Know Your Rights,

Julia V. Schrank  
Chair, Undergraduate Education Subcommittee

## Table of Contents

ADMISSIONS	8
WITHIN CLASS	19
GRADING	29
WITHDRAWAL & RE-ENROLLMENT	33
ENTERING A PROGRAM	39
ATHLETIC COMPETITION	42
GRADUATING	44
Policy Index	50

# ADMISSIONS



02-00

## Classification of Undergraduate Student

You, as a student, are classified based on your potential degree, the number of credits you have completed, the GPA you have achieved, your grade point deficiency, and the number of requirements you have fulfilled.

To maintain financial aid eligibility, you must complete 26 credits each year and earn a grade of a “D” or better in each class.

05-00

## Associate and Baccalaureate Degree Candidates

First-year admissions will be granted to an applicant who holds a high school diploma and who has taken fewer than 18 credits at an accredited college or university.

A baccalaureate or associate degree candidate will be admitted into either a college, a major within a college, or the Division of Undergraduate Studies.

Entrance Requirements for Admissions: Graduation from an accredited secondary school. Completion of the required units\* of preparatory work as indicated below.

\*Per the Carnegie Foundation, a unit represents a year of work in a subject in a secondary school, provided that the work done in that subject is approximately one-fourth of the total amount of work regularly required in a year in the school.

Degree	English	Social Studies	Language	Science	Math
Baccalaureate	4 units	3 units	2 units*	3 units	3 units
Associates	4 units	1-5 units**	1-5 units**	2 units	2 units

\*However, a student may be admitted with fewer than two units in a world language other than English, but must correct this deficiency by the time he/she earns 60 credits or graduates from Penn State, whichever comes first.

\*\* Five units in any combination of world language, social studies, arts, and humanities are required.

06-20

## Articulation Agreements

An articulation agreement is a contract between Penn State and any other degree-granting institution(s) that makes it easier for you to transfer credit or degrees. The purpose of an articulation agreement is to:

1. Show you how specific classes, grades, and degree requirements at other institutions compare to Penn State's
2. Make it easier for you to transfer to Penn State
3. Make it easier for you to take classes at other colleges

In addition, if you are an international student, articulation agreements address your legal, language proficiency, and safety rights as a student.

Agreements must be reviewed at least every five years, and the college or university is responsible for submitting a report to ARSSA, the Senate Committee on Admissions, Records, Scheduling, and Student Aid. A record of all articulation agreements will be kept for you to see.

*To visit the online interactive Transfer Course Evaluation Guide, go to [https://www.admissions.psu.edu/my\\_admissions/tas/](https://www.admissions.psu.edu/my_admissions/tas/).*

10-00

## Provisional Students

If you have a high school diploma or GED but do not fulfill the requirements for admission to Penn State, you may be allowed to enroll as a provisional student.

This could happen if, for example, you did not take the proper courses (or "Carnegie Units" mentioned in Policy 05-00) in high school, are an adult student, or for a variety of other reasons. Not to worry! The purpose of this policy is to allow you to still attend even if you miss a requirement or two on a technicality, not to keep you away.

As a provisional student, you may apply to be a degree-seeking student once you have earned 18 credits.

## Admission of a Provisional Student as a Degree Candidate

Provisional students are applicants to degree status who have high school diplomas but lack the credentials required for admission as degree candidates. These credentials include adequate high school grade-point average, SATs, and Carnegie units (required credit hours).

Provisional Students enroll in classes on a space-available basis after degree candidates have been accommodated. Undergraduate tuition is charged.

As an applicant for a Baccalaureate Degree (BA) you must:

1. Complete a minimum of 18 baccalaureate credits with a minimum of a 2.00 GPA as a provisional student
2. Have all credits earned at Penn State
3. Satisfy the entrance requirements of the college upon which you want to be enrolled in

Applicants need to be aware of the program requirements of the different colleges.

As an applicant for an Associate Degree you must:

1. Complete a minimum of 9 credits with a minimum of 2.00 GPA as a provisional student
2. Have all credits earned at Penn State

3. Satisfy the entrance requirements

An applicant who has completed at least the equivalent to one year's associate degree work before applying for admissions as an associate degree candidate must have the approval of either the dean of the college or the dean of the Division of Undergraduate Studies.

14-00

## Nondegree Student Classification and Course Enrollment

There are two types of nondegree students: nondegree-regular students and nondegree-conditional students.

A nondegree-regular student is a person who has received a high school diploma or its equivalent. There are no specific enrollment limitations associated with this student status. To enroll as a nondegree student, complete an Undergraduate Nondegree Enrollment Form and return the form to the Registrar's office at the campus you plan to attend.

A nondegree-conditional student is any student who has been dropped from degree or provisional status by Penn State or any other college or university because of unsatisfactory scholarship. These students may register for a maximum of 12 credits per semester, but are required to obtain academic advising before registering. Nondegree-conditional students are not eligible for financial aid, housing in the residence halls might be unavailable, and other privileges may be restricted. Nondegree-conditional students are limited to a maximum of 10 credits of late drop, including any drop credits previously used.

The following conditions must be applied to all nondegree students both regular and conditional:

1. Register on a space available basis
2. Enrollment as a nondegree student does not imply admission to the university
3. Limited to a maximum of 40 credits while in this status
4. Must complete the prerequisites for the courses to be scheduled or has obtained permission from the instructor to schedule the course
5. Must be admitted, or reinstated and re-enrolled, as a degree candidate to apply the credits earned as a nondegree student toward fulfilling the requirements for a degree

Students whose cumulative grade point average are below 2.00 and have reached the 40-credit limit, are not eligible for a degree program they can only resume taking credit courses by reentering the University through the academic renewal process.

## Degree Candidate or Provisional Student to Non-degree Student

You can become a nondegree student by:

1. Withdrawing from degree candidacy
2. Being dropped from degree candidacy due to poor grades

To again obtain degree candidacy, you must apply for re-enrollment in accordance with pertinent procedures.

18-00 Admission of Nondegree Student as Degree Candidate

Baccalaureate Degree Candidate requirements include:

1. Completing at least 18 baccalaureate credits with a minimum grade-point average of 2.00 as a nondegree student
2. Having all credits earned at Penn State
3. Meeting the entrance requirements (Carnegie Units) of either the college of enrollment or of the Division of Undergraduate Studies

An applicant who has completed at least the equivalent of two years of baccalaureate degree work before applying for admission as a baccalaureate degree candidate must have the approval of either the dean of the college in which enrollment is desired or of the director of the Division of Undergraduate Studies.

Degree candidates should consult with the dean of the college or major concerned while taking courses as a nondegree student.

Associate Degree Candidate requirements include:

1. Completing at least 9 credits with a minimum grade-point average of 2.00 as a nondegree student
2. Having all credits earned at Penn State
3. Meeting the entrance requirements (Carnegie Units) of either the major in which enrollment is desired or of the Division of Undergraduate Studies

An applicant who has completed at least the equivalent of one year's associate degree work before applying for admission as an associate degree candidate must have the approval of either the dean of the college in which enrollment is desired or of the director of the Division of Undergraduate Studies.

# WITHIN CLASS



20-00

## Resolution of Classroom Problems

Faculty has the freedom to teach controversial topics; however, they must refrain from teaching in a biased manner. Furthermore, faculty members are required to teach relevant and appropriate subject matter.

If you do not believe a faculty member is acting “beyond the limits of academic freedom” you should:

1. Set up a conference with your professor to discuss your concerns and to potentially eliminate misunderstandings
2. If you are uncomfortable with approaching your professor with your concerns or if you and your professor cannot agree in your meeting, you may request to conference with the head of the academic department who may act as a mediator under such circumstances. Without a head of the academic department, you may ask the director of academic affairs or assistant or associate dean to substitute.
3. After you complete steps 1 and 2, you may fill out a Classroom Freedom of Expression Mediation Form , which the campus chancellor or college dean will review. After the Mediation form has been reviewed, you will meet with the campus chancellor, college dean, or a representative to discuss decisions made based on your concerns.

A faculty member should attempt to meet with you in person and in a timely manner to discuss concerns. A faculty member may not consider your choice to address your concerns when grading.

32-00

## Advising Policy

The goals of advising are to:

1. Help you identify and reach academic goals
2. Promote your intellectual discovery
3. Encourage you to take advantage of both in-and-out-of class learning

The University Advising Council ([www.psu.edu/dus/uac](http://www.psu.edu/dus/uac)) is in charge of all of advising, and two students sit on this Council to represent you.

With the help of College Contact Persons (CCPs) for advising, each College and Campus must review the effectiveness of its advising information network and come up with steps for improvement every year.

Your University Park academic college or your commonwealth campus is “responsible for providing [you] with a primary academic adviser.” The college or department will monitor your progress towards graduation and provide you with a degree audit via eLion. The college or campus can only do this, however, if “routinely contact [your] adviser each semester.” Ultimately, you are responsible for your own scheduling, program planning, and graduation time.

## Division of Undergraduate Studies

A student may be enrolled in the Division of Undergraduate Studies for one or both semesters of his or her first year and up to a maximum of any two semesters beyond the first year.

Baccalaureate candidates who have completed more than 60 credits and associate candidates who have completed more than 30 credits are required to consult with and gain the support of the college or major which change of major is sought before admission to the division can be considered.

A student who has completed the allowed period of enrollment in the Division of Undergraduate Studies and who fails to meet the change-of-major requirements of a college and major is not permitted to continue as a degree candidate at the university until he or she meets the change-of-major requirements.

## Acquisition of Credit

On average, a total of at least 40 hours of work planned and arranged by university faculty is required to gain one credit, in which about a third of a student's time is to be spent in class while the remaining two thirds is to be spent during outside preparation. Formal classes are typically 12.5 hours per credit. Class attendance should be encouraged by instructors, with each such instructor using his or her judgment as to when the failing of a student on the basis of poor attendance is merited. Instructors should be reasonable regarding make-up opportunities for students but should deny students the opportunity to do so if advance notice is not provided in the event of unavoidable circumstances

A grade of "C" or higher must be earned in an examination for "credit by examination" to be awarded. "Credit by examination" is not allowable in place of any course previously completed, for which a quality letter grade has been assigned, or for credit awarded, or for credit earned through Advanced Placement (AP). Credit by examination does not result in a quality grade and is not included in the calculation of a student's GPA.

Credit for courses completed at other institutions and graded the equivalent of an "A"- "C" at Penn State may be obtained through credit by validation when the admissions office is unable to determine the transferability of a course

through other means. Credits may be transferred but grade points may not.

Credits may be accepted from post-secondary institutions that are accredited by any of the six regional accrediting commissions in the United States if:

1. The coursework is substantially equivalent to that at Penn State
2. The credits from other institutions, if not already in semester hours, are converted to semester hours of credit
3. Institutions outside of the United States may also count toward credit transfers as long as they are accredited by one of the six U.S. accrediting commissions or is recognized in its country as such

The World Education Series is used as a guideline for providing international students with credit for college-level classes taken at secondary level.

Other Ways of obtaining credit:

1. Credit through AP examinations; the guidelines may be changed annually upon review by faculty
2. The College Level Examination Program (CLEP) is supported by Penn State but with limitations (total number of credits awarded cannot exceed 60 under any circumstances)
3. Credit through the submission of a portfolio is allowable under specific circumstances, with credit

awarded in a manner equivalent to that of transfer credit

4. Educational experiences in the armed forces is also allowable upon certification by the Department of Defense

43-00

## Syllabus

A written syllabus must be provided to you in each course within the first ten calendar days of a semester or its equivalent. A syllabus must contain information on the following subjects: course content, expectations, course examination policy, basis for grades, and academic integrity policy for the course. Any and all changes made to the syllabus must be given to you in writing.

44-00

## Exams

Professors must give you written notice of exam procedures in the first 10 days of the semester. No more than 10% of a semester's grade may be assigned to you in the week before finals. If you have no final exam in a course, any whole semester integrative assignments must be due before the first day of final's week.

Conflict occurs when you are scheduled for two or more exams in the same exam period. You may file for an overload conflict if three or more finals are scheduled in one day, or your finals are scheduled in three consecutive exam periods.

No more than four evening exams per course may be assigned. Evening exams must be announced to you by the first week of the semester. If you have more than one exam scheduled in any one evening, you may reschedule one as a conflict exam. Evening exams that conflict with any University Approved Activities can be rescheduled as long as documentation is provided.

# GRADING



47-00 | 48-00 | 49-00

## Grades

Each course's grading criteria must be outlined for you in the first 10 calendar days of the semester. Courses that you receive a “D” or “F” in can be repeated. The repeated course may not count more than once in graduation requirements. You may repeat a course that you receive a “C” or higher in with a consultation with your academic adviser. All repeat course grades are factored into GPA.

You may dispute any academic integrity sanctions and present your case to a college-specific academic integrity council.

51-00

## Grade Point Average

Your grade point average is determined by multiplying the number of credits in a course by the grade-point equivalent of the grade in the course. For Example, HIST 020 is worth three credits, a student receives a “B” which is equivalent to a 3.00 GPA. Thus the student produced nine grade points. However, if the student receives an “F”, equivalent to a 0.00 GPA, then the student receives zero grade points.

Any grades earned another university does not count toward calculating your GPA or grade-point deficiency.

Your cumulative GPA is the weighted mean value of all grade points earned in enrollment or examinations of courses.

A grade-point deficiency exists when the total grade points are less than total credits scheduled multiplied by two. For example, at the end of the second semester, a student who has scheduled 36 credits has earned 66 grade points. Multiply the credits scheduled (36) by 2 and it is 72; subtract by credits earned (66) and the student has a grade deficiency of 6.

## Reinstatement

You must maintain a 2.00 minimum cumulative GPA for graduation. If you have a grade-point deficiency, then you must receive an academic warning by the university. An academic drop is an official notification that a student can no longer enroll in courses.

A baccalaureate degree candidate shall be dropped as a degree candidate according to the table:

Total Credits Scheduled	Grade - Point Deficiency
24-39.5	21+
40-69.5	18+
70-99.5	15+
100+	12+

An associate degree candidate shall be dropped as a degree candidate according to the table:

Total Credits Scheduled	Grade-Point Deficiency
20-29.5	16+
30-49.5	14+
50-59.5	12+
60+	8+

Both of these tables do not apply if the student obtains a 2.00 GPA or better.

# WITHDRAWAL & RE-ENROLLMENT



For a student to be reinstated into degree candidacy, a student must reduce their grade-point deficiency by half. The dean of the college, after reviewing with the faculty, may have the student disenrolled from the major or college.

#### Student Options

1. Transfer to another college in the university
2. Join the Division of Undergraduate Studies (DUS)
  - a. Only with intent for a new major
  - b. Approval by DUS Director
  - c. Allowed to explore majors for one addition semester
3. Dropped from degree candidacy
4. May be reinstated to the college but is determined by the dean

A reinstatement fee is charged at the time of the request.

56-00

## Withdrawal and Leave of Absence

If you wish withdrawal and are enrolled for a degree, you must withdraw from seeking a degree as well. In the case that you cannot complete classes due to an illness the university may give permission to do so. If you are dismissed or suspended from the university due to academic reasons the director or judicial affairs should inform the dean or the director of your enrolled college or the Division of Undergraduate Studies (if you are enrolled in that division).

If you do not wish to continue enrollment, a baccalaureate degree, associate degree, or medical doctorate degree candidate or your currently enrolled in courses, you may take a leave of absence from the university. You should consult with an adviser before taking a leave of absence and get approval from the dean or director from whichever college you are in.

If you, as a degree candidate, do not enroll for consecutive semesters and do not file for leave of absence then your status is automatically terminated. You can withdraw up to the last day of classes before finals start.

## Re-enrollment as a Degree Candidate

You are eligible for re-enrollment if you are a student who has withdrawn as a degree candidate from the university and wish to return for a semester other than the one approved for a leave of absence, have been dismissed or suspended from the university for nonacademic reasons and have been cleared for re-enrollment by the director of the Office of Student Conduct, or if you have received a baccalaureate or an associate degree from the university and wishes to pursue a second undergraduate degree

You may also be re-enrolled if you are a degree candidate who has interrupted continuous enrollment by not enrolling in credit courses for one semester, unless you have not enrolled in courses during the summer session, are on academic leave of absence and return to the university, or are identified as an adult learner and are enrolled in a program that permits a break in otherwise continuous fall/spring enrollments.

If you are a degree candidate who voluntarily changed to a non-degree student and wish to enroll, you must have the university and your academic college both approve it.

If requesting re-enrollment into the same program in which you were previously enrolled and meet the following criteria listed on the following page:

1. You were not last enrolled in the Division of Undergraduate Studies or in a common year designation
2. The program is not approved for administrative enrollment control
3. When last enrolled your cumulative GPA was 2.00 or higher, depending on program requirements

Then the re-enrollment request is immediately approved.

If requesting re-enrollment into a different program than the one in which you were enrolled, or do not meet the other requirements listed above, you are not automatically approved. If you are not approved to re-enroll into the requested program, you may apply for re-enrollment into a different program.

To be approved for academic renewal you must have had an absence of at least four years where they did not take courses for credit and you previously had below a 2.00 cumulative GPA.

If you are granted academic renewal, your cumulative average will start at 0.00. All prior courses will remain unchanged on your academic record. Renewal will be recorded on your transcript. Courses passed with a “C” or better may be used as graduation requirements. Your number of late drop credits will be reset.

# ENTERING A PROGRAM



Policy 59-00:

## Requirements for the Minor

For a minor to be considered a minor, the course load must be at least 18 credits. Your minor cannot be the same subject you are majoring in. For example, if your major is English your minor cannot be English. Courses for a minor can be completed at any Penn State location as long as the dean or chancellor has qualified teachers and the appropriate resources. With that being said, a student cannot change campuses for the sole purpose of completing a minor. If your campus-of-residence does not offer the minor, you will have to choose another one or not pick one up at all. If a minor has many versions, then you must concentrate on only one.

The procedure for declaring a minor is rather simple. You have to be at least in a fifth semester classification standing and you must have been already accepted into your major. Once you are eligible you log on into eLion and declare. Some majors require Faculty Senate approval, like a portfolio, eLion will generate a message saying so. If the minor requires a fee, you have to declare the minor before the end of the regular drop/add period of your final semester. The fee then goes onto the semester bill at the time you declared. Once you have completed your minor, Registrar will prepare a minor certificate that will be given to you along with your diploma at graduation.

Policy 60-00

**Completing More Than One  
Undergraduate Major Program**  
(Sequential or Concurrent Majors)

In order to receive approval for a double major, you need to fill out an “Application for Approval of Concurrent Majors” with the help of an advisor from each major. The form can be found at <http://www.psu.edu/dept/oue/aappm/concurrent.pdf>. The deadline for this form is the final day of the late drop period of your final semester. The dean and department head from each major must approve the form before being accepted as a dual major student. Once the approval is complete you will receive one copy of the approval form, the Registrar’s office will receive one, and each college dean of your two majors will receive one.

With a double major you will have one advisor for each major. Approval of a sequential major is granted with the approval for re-enrollment in that major. You also have to meet with an advisor and make a list of courses required for your new major and see how the credits taken from your first major will be used into the second major. To cancel your double major you must notify the dean of the cancelled major in writing and once the dean approves it, he or she will notify the other concurrent colleges and the Registrar’s office.

# ATHLETIC COMPETITION



67-00

## Athletic Competition

It is the responsibility of the Intercollegiate Athletics (IA) committee within the University Faculty Senate to set and enforce rules presented by the National Collegiate Athletic Association (NCAA).

Grants-in aid are awarded to student-athletes by the IA committee and cover expenses ranging from tuition to room and board fees.

It is up to the discretion of the IA committee and college deans to follow through on any student-athlete violations.

# GRADUATING



82-00, 83-00

## Degree Requirements

For you to graduate, all requirements must be met for your major as well as maintain a 2.00 cumulative average. Each baccalaureate degree major must include a minimum of 15 credits from classes that require a “C” grade.

General education requirements for a student seeking an associate degree can have exceptions made by the dean if such exceptions are within the boundaries made by the University Faculty Senate.

86-00

## Candidates' Responsibilities and Options

Candidates for a degree have several responsibilities before graduating from Penn State. You must inform the Office of University Registrar of your intention to graduate. This must be done either at the beginning of your final semester or during the schedule adjustment in the semester when the degree requirements are.

If you fail to graduate at the end of the semester, you must inform the Office of the University Registrar. This must be accomplished by the end of the semester when you realize you are unable to graduate or in the subsequent semester by taking the necessary actions to prepare the conferral of the degree.

88-30

## Graduation with Distinction

Distinction at graduation will be awarded to the baccalaureate degree candidates according to the following criteria. Students must be in the top 12 percent of the baccalaureate degree candidates from any college, must have achieved at least a cumulative GPA of 3.50, and the GPA must be based on at least 60 credits at the University

The 12 percent will be divided into 2 percent "With Highest Distinction," 4 percent "With High Distinction," and 6 percent "With Distinction."

Distinction at graduation will be awarded to the associate degree candidates according to the following criteria. Students must be in the top 12 percent of the baccalaureate degree candidates from any college, must have achieved at least a GPA of 3.50, and the GPA must be based on at least 30 credits at the University.

The 12 percent will be divided into 2 percent "With Highest Distinction," 4 percent "With High Distinction," and 6 percent "With Distinction."

88-70

## Graduation with Honors

Members of the graduating class who filled the requirements under The Schreyer Honors College (Section 65-00) will have the completion of the honors program inscribed on their diplomas.

**Computer and Network Security**

As a student, you have to adhere to federal, state, local and Penn State's rules about computer and network usage. That includes downloading anything without proper authorization especially using Penn State's network. This rule does not stop at downloads, any obscene or harassing material, or situations to promote commercial enterprise are not tolerated. Also, mass media communication or the uses of newsletters for personal gain are not permitted. Even if you are not using a Penn State computer or network, these rules still apply to you off-campus.

If you come across an incident where intellectual property has been unlawfully possessed, you must contact the systems administrator along with the Security Operations and Services Director. If you are confirmed to have unlawfully gained copyrighted material, you may face restriction or termination of access in the university, legal action at the university, local, state, and federal level. Additionally you may have to pay back for the stolen material and in some cases, face dismissal or expulsion.

02-00 Classification of Undergraduate Student .....	9
05-00 Associate and Baccalaureate Degree Candidate ..	10
06-20 Articulation Agreements (between Penn State and other institutions) .....	11
10-00 Provisional Students .....	12
12-00 Admission of a Provisional Student as a Degree Candidate .....	13, 14
14-00 Nondegree Student Classification and Course Enrollment .....	15, 16
16-00 Degree Candidate or Provisional Student to Non-degree Student .....	17, 18
20-00 Resolution of Classroom Problems.....	20, 21
32-00 Advising Policy .....	22
39-00 Division of Undergraduate Studies.....	23
42-00 Acquisition of Credit (obtaining credits for previous work) .....	24-26
43-00 Syllabus.....	27
44-00 Exams .....	28
47-00   48-00   49-00 Grades .....	30
51-00 Grade Point Average .....	31
54-00 Reinstatement .....	34, 35
56-00 Withdrawal and Leave of Absence .....	36
58-00 Re-enrollment as a Degree Candidate .....	37, 38

59-00 Requirements for the Minor .....	40
60-00 Completing More Than One Undergraduate Major Program (Sequential or Concurrent Majors) .....	41
67-00 Athletic Competition .....	43
82-00, 83-00 Degree Requirements.....	45
86-00 Candidates' Responsibilities and Options .....	46
88-30 Graduation with Distinction .....	47
88-70 Graduation with Honors .....	48
Policy AD20 Computer and Network Security .....	49